

**Minutes of Meeting  
Held  
May 2, 2024**

President Amaro called the meeting of the Glenn-Colusa Irrigation District Board of Directors to order at 9:02 a.m. with the flag salute. The meeting was held at the Glenn-Colusa Irrigation District Board Room, 344 East Laurel Street, Willows, California.

**Present:**

John Amaro, President, Division 2  
Peter Knight, Director, Division 1  
Donald R. Bransford, Director, Division 4  
Blake Vann, Director, Division 5

**Absent:**

Logan Dennis, Vice-President, Division 3

**Staff Present:**

Jeffrey P. Sutton, General Manager  
Greg Krzys, Assistant General Manager  
Kayla Mendonca, Executive Assistant  
Louis Jarvis, Finance Director  
Karen Alves, Administrative Services Manager  
Jeremy Richardson, Maintenance Superintendent  
Ed Henderson, Water Operations Superintendent  
Jake Hancock, Assistant Water Operations Superintendent  
Chris Privitera, Associate Engineer  
Andy Hitchings, Somach Simmons & Dunn  
Shasta Banchio, Assistant Engineer (via teleconference)  
June Smith, Accounting Specialist (via teleconference)  
Sandy Rincon, Accounting Specialist (via teleconference)  
Juan Iniguez, Mechanic Shop Supervisor (via teleconference)

**Others Present:**

Matt LaGrande, Water User  
Sid LaGrande, Water User  
Mike Lux, Water User  
John Cecil, Water User  
Kelly Ornbaun, Water User  
Tim Sanchez, Water User  
Dustin Cain, Water User  
Don Wright (via teleconference)

**Public Participation**

Don Wright and Water User Sid LaGrande welcomed the new Glenn-Colusa Irrigation District General Manager Jeffrey P. Sutton.

## **CONSENT AGENDA**

### Authorize Payment of Claims

Finance Director Louis Jarvis reported that since the warrants list was distributed on Friday, April 26, a warrant in the amount of \$20,176 to Chico State Enterprises had been added to the warrants list. Director Bransford moved to approve the payment of claims #24 14360 through #24 14422, in the amount of Five Hundred Seventy-Eight Thousand, Four Hundred Thirty Dollars and Sixteen Cents (\$578,430.16), and approve the April 18, 2024, meeting minutes. Director Knight seconded the motion, and it was unanimously approved by the following vote:

Ayes: Directors Amaro, Bransford, Knight and Vann

Absent: Director Dennis

## **BUSINESS ITEMS**

### Review and Consider Approval of California Farm Water Coalition Membership

Director Bransford reported that the District reduced its California Farm Water Coalition (CFWC) dues last year from \$19,500 to \$5,000 due to a lack of representation of the north state. Director Bransford feels that CFWC has since made a concerted effort to include the north state and feels it would be appropriate to increase dues from last year. General Manager Sutton added that CFWC is great at what they do and reach a vast audience. The Board also agreed that it would be beneficial to have Mike Wade from CFWC to address the Board annually.

Director Knight moved to approve payment of the California Farm Water Coalition membership dues in the amount of \$19,500. Director Bransford seconded the motion and it was unanimously approved by the following vote:

Ayes: Directors Amaro, Bransford, Knight and Vann

Absent: Director Dennis

### Consider and Discuss Approval of Amendment No.1 to Red Stick Commingling Agreement

Assistant General Manager Greg Krzys provided background and explained that the District entered into an In-Basin Transfer Agreement and Commingling Agreement with Red Stick in May 2023. The Commingling Agreement is set to expire on May 10, 2024. Red Stick has met all conditions of both agreements for water year 2023 including well pump data. An Amendment to the Commingling Agreement has been prepared by Counsel for consideration by the Board. Staff recommend maintaining another one-year agreement and continue collecting data as was collected last year. Director Bransford is unsure of the direction of the agreement following this year but feels the District would need to open this opportunity to others who have been waiting several years. He also does not believe the District should consider annexation of land to fix any problems with service to the related lands. General Manager Sutton agrees with Director Bransford and feels that lands inside the District boundaries are the District's greatest priority and wants to be careful in setting precedent. President Amaro would like to place an item on a future agenda to discuss this topic in depth.

Director Vann moved to approve Amendment No. 1 to the Red Stick Commingling Agreement for a term of one year. Director Bransford seconded the motion and it was unanimously approved by the following vote:

Ayes: Directors Amaro, Bransford, Knight and Vann

Absent: Director Dennis

Review and Consider Approval of Appointment of Glenn-Colusa Irrigation District Staff to Sites Joint Powers Authority and Sites Reservoir Committee

General Manager Sutton reported that he currently serves on the Sites Joint Powers Authority (JPA) Board and would like to continue doing so with the approval of the Board. Currently, Director Dennis serves as the Sites JPA Director and Director Amaro as the Alternate. General Manager Sutton suggested appointing himself as the Sites JPA Director and Director Dennis as the Alternate. He also suggested that Assistant General Manager Krzys remain the Director of the Sites Reservoir Committee.

Director Bransford moved to approve General Manager Sutton as the Sites JPA Director and Director Dennis as the Sites JPA Alternate, and Assistant General Manager Krzys to remain the Director of the Sites Reservoir Committee. Director Vann seconded the motion and it was unanimously approved by the following vote:

Ayes: Directors Amaro, Bransford, Knight and Vann

Absent: Director Dennis

Review and Consider Approval of Resolution No. 2024-05 Approving District Lateral Categories and Related Actions Under District Operation and Maintenance Policy

The item was tabled for further discussion and consideration.

Review and Consider Approval of Davids Engineering Water Measurement Software and Meters

Water Operations Superintendent Henderson reported that staff have evaluated the needs for GCID's Water Measurement Program and determined that Davids Engineering can provide the best product available to the District. This evaluation included cost, measurement accuracy, availability of equipment, and software/hardware service after commission. The GCID Water Department is estimating a start time for the Davids Engineering system to begin in the Fall of 2024 to beta-test during the reflood/duck water season to have a more fine-tuned system for Spring flood-up 2025.

Davids Engineering would become the District's provider of Tuff Books, velocity probes, and H2O measurement software and maintain the Zen Help Desk, which will be available to all Water Operators. The initial purchase would consist of software including Tuff Books, velocity probes, and truck mounts, over the course of three to six years. Tailboxes will also be installed on as many delivery sites as possible over time. Staff are asking the Board to authorize staff to engage Davids Engineering to provide a project scope of work, cost

estimate, and schedule for implementing water measurement software and hardware for GCID's Water Department.

## **ADMINISTRATION**

### Department Reports

#### *Maintenance*

Maintenance Superintendent Richardson reported that the Maintenance Department has completed the 34-1a/22-1 flood damage repairs, completed the 32-2a check installation, completed tail box installations on lateral deliveries, installed weirs, replaced the WC-2 spill pipe, stalled ITRC gates, began Cortina Pump ditch cleaning and trash rack installation, and mowed and sprayed the Main Canal and laterals.

#### *Water*

Water Operations Superintendent Henderson reported that Main Canal is currently conveying 1,950 cubic feet per second (cfs) and ramping up. The maximum safe capacity of the Main Canal is approximately 2,800 cfs. He reported that the District's northern end is beginning to flood up rather quickly. The District will be utilizing the Tehama-Colusa Canal wasteway and the crosstie to supplement water if needed during flood-up. He reported that approximately 20% of the District is flooded up and may need to waitlist water users due to capacity restrictions. If this scenario is to occur, the District will communicate with water users ahead of time in anticipation.

#### *Engineering*

Interim District Engineer Privitera reported that Provost & Pritchard has completed ground surveys and plans to submit draft legal descriptions by the end of April. The Engineering Department continues to update inventory with GIS to align with the WOLVEN measurement system. The Engineering Department is also creating maps for field use, surveying and drafting designs for the 16-4f lateral modernization and participating in Gradient Facility meetings.

## **INFORMATION REPORTS**

### Board Member Report

None.

### Manager's Report

General Manager Sutton provided an update on Sites progress. He also reported that he will be attending the ACWA Conference next week with other GCID staff, including Assistant General Manager Greg Krzys, Finance Director Louis Jarvis, and Director Logan Dennis. Monday, he will be participating in an event at the Red Bluff Diversion Dam.

Assistant General Manager Krzys reported that he participated in a recent NCWA meeting and will be attending the ACWA Conference next week.

### Communications Report

Executive Assistant Kayla Mendonca reported that the Spring 2024 edition of The Irrigator has been sent to the printer and will be mailed to water users within the next few days.

### Attorney's Report

None.

Other Business  
None.

Closed Session

The Board adjourned to Closed Session at 10:42 a.m. to discuss Conference with Legal Counsel - Anticipated Litigation and Existing Litigation.

- A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION  
Potential Initiation of Litigation pursuant to paragraph (4) of Subdivision (d) of Gov. Code sec. 54956.9: Two Potential Cases
- B. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION  
(Paragraph (1) of Subdivision (d) of Gov. Code sec. 54956.9) Name of Cases:
- i. *PCFFA v. Raimondo* (USDC E.D. Cal. Case No. 1:20-cv-00431-JLT-EPG);
  - ii. *CNRA v. Raimondo* (USDC E.D. Cal. Case No. 1:20-cv-00426-JLT-EPG) [2019 BiOps Lawsuits]

The Board reconvened to open session at 11:43 a.m.

President Amaro reported that the Board met in Closed Session, pursuant to paragraph (4) of Subdivision (d) of Gov. Code sec. 54956.9, during which the Board heard an update on *Anticipated Litigation*, and provided direction to Counsel.

President Amaro reported that the Board met in Closed Session, pursuant to Paragraph (1) of Subdivision (d) of Gov. Code sec. 54956.9, during which the Board heard an update on Existing Litigation and took no action.

The meeting adjourned at 11:45 a.m.

Respectfully Submitted,



Greg Krzys  
Secretary

Attest a true record of proceedings made and taken at the above foregoing meeting our consent thereto and our presence thereat.



Donald R. Bransford



Peter Knight

  
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John Amaro

Absent  
\_\_\_\_\_  
Logan Dennis

  
\_\_\_\_\_  
Blake Vann