

**Minutes of Meeting
Held
September 5, 2024**

President Amaro called the meeting of the Glenn-Colusa Irrigation District Board of Directors to order at 9:03 a.m. with the flag salute. The meeting was held at the Glenn-Colusa Irrigation District Board Room, 344 East Laurel Street, Willows, California.

Present:

John Amaro, President, Division 2
Logan Dennis, Vice-President, Division 3
Peter Knight, Director, Division 1
Donald R. Bransford, Director, Division 4
Blake Vann, Director, Division 5

Absent:

None.

Staff Present:

Jeffrey P. Sutton, General Manager
Kayla Mendonca, Executive Assistant
Louis Jarvis, Finance Director
Karen Alves, Administrative Services Manager
Jeremy Richardson, Maintenance Superintendent
Jake Hancock, Assistant Water Operations Superintendent
Shasta Banchio, Assistant Engineer
Andy Hitchings, Somach Simmons & Dunn (via teleconference)
Ali Stevens, Somach Simmons & Dunn (via teleconference)

Others Present:

John Cecil, Water User
Sid LaGrande, Water User
Kelly Ornbaun, Water User
Mike Lux, Water User
Les Marsh, Water User
Audrey Goddard, Water User
Mary Spooner, GCID Staff
Sandy Rincon, GCID Staff
June Smith, GCID Staff

Public Participation

Water User Sid LaGrande expressed concerns and frustrations about Water Operators being moved to different areas before the end of the water season. He said it is creating issues, especially with the less experienced Water Operators, and he would like to see the Operators in each area finish out the season before being moved. General Manager Sutton explained that Mr. LaGrande brought this issue to his attention yesterday and will meet with staff to see if there is a better solution. Director Bransford recommended potentially moving Water Operators around sooner to better prepare them for their end-of-season moves.

It was also mentioned that it would be helpful if the District could get all gates labeled and/or numbered so that when water users and Water Operators communicate about certain gates, there is less room for confusion. Water Operations supervisory staff will ask their Water Operators to take inventory of which gates need labeling so this issue can be rectified.

CONSENT AGENDA

Authorize Payment of Claims

Director Bransford moved to approve the payment of claims #24 14836 through #24 14901, in the amount of One Million, Two Hundred Seventy Thousand, Two Hundred Twenty-Five Dollars and Three Cents (\$1,270,225.03), and approve the August 14, 2024, meeting minutes.

Director Vann seconded the motion, and it was unanimously approved by the following vote:

Ayes: Directors Amaro, Bransford, Dennis, Knight and Vann

BUSINESS ITEMS

Discuss and Consider Approval of Resolution No. 2024-09 Regarding Banking Services

Finance Director Jarvis reported that the District currently has banking services provided by U.S. Bank. Recently, the District received notice from U.S. Bank that the branch location in Willows will be closing effective November 7, 2024. District staff visit the Willows branch location frequently and not having a local branch location would be a significant inconvenience. District staff requested and received proposals for banking services from two banks that maintain a branch location in Willows, Umpqua Bank and Tri Counties Bank.

After meeting with both banks and reviewing their respective proposals, staff recommended transferring the District banking services to Tri Counties Bank for the following reasons: It is a local institution, their staff had a better understanding of the District's needs, and their staff previously facilitated the transition of the Sacramento River Settlement Contractors banking services seamlessly.

Adoption of Resolution No. 2024-09 will provide staff the authorizations necessary to open the checking accounts to facilitate the District banking services with Tri Counties Bank, close the accounts with U.S. Bank, and link the new general fund checking account with the external investment pools (the Local Agency Investment Fund and the California Asset Management Fund) and the externally managed investment portfolio utilized by the District.

Additionally, Resolution No. 2024-09 provides staff discretionary authority to open a money market account with Tri Counties Bank if doing so is determined to be beneficial to the District. Tri Counties Bank has offered an interest rate slightly higher than the yield provided by the Local Agency Investment Fund on funds in the money market account. However, the interest rate offered is below the yield currently provided by the California Asset Management Program, and staff do not intend to open a money market account at this time. However, opening a money market account with Tri Counties Bank may be beneficial in the future.

Lastly, he noted that Resolution No. 2024-09 updates the list of individuals authorized to sign checks written on the general fund and operations fund checking accounts. If Resolution No. 2024-09 is approved, staff intends to fully transfer banking services by October 1, 2024. Director Bransford recommended staff have any changes to money market accounts reviewed by the Budget Committee prior to making any final decisions.

Director Dennis moved to approve Resolution No. 2024-09 regarding the District moving banking services to Tri Counties Bank due to the closure of the Willows US Bank location. Director Knight seconded the motion and it was unanimously approved by the following vote:

Ayes: Directors Amaro, Bransford, Dennis, Knight and Vann

Discuss and Consider Sites Reservoir Committee Appointment(s)

General Manager Sutton explained that the currently appointed Sites Reservoir Committee Director for GCID is no longer with the District. The Board needs to appoint a new Director and should also appoint an Alternate as well. Director Dennis volunteered to serve as Director for the Sites Reservoir Committee and General Manager Sutton suggested that Finance Director Jarvis serve as the Alternate. The Board provided direction to proceed with Director Dennis and Finance Director Jarvis as the GCID Director and Alternate for the Sites Reservoir Committee.

District staff will send a letter to the Sites Reservoir Executive Director to inform him of these changes.

ADMINISTRATION

Department Reports

Maintenance

Maintenance Superintendent Richardson reported that the Maintenance Department has continued to remove/treat aquatics in the laterals and drains, grade laterals and canal banks, repair holes in conveyance system as needed, repair failed delivery at 21-1a-2R, and mow/spray the main canal and lateral banks. He also reported on participation/coordination of the WaterSMART project cost estimates and schedule, participation on a tour of the Orland Water Users facilities to gather information regarding their Rubicon gates, and participation in the Job, Safety and Health Committee meeting.

Water

Assistant Water Operations Superintendent Hancock reported that the Pump Station is operating at 1,000 cubic feet per second. He reported that diversions are ramping down as water users are shutting off. However, he also noted that refuge water use is beginning to ramp up. Water Operators are being shifted to the Maintenance Department to assist with fall and winter projects. They are also assisting the Engineering Department with the GIS project.

Engineering

Assistant Engineer Banchio reported on the following: The Engineering Department continues to coordinate work on the Lurline Check Replacement project, participating in regular meetings with Provost & Pritchard; with assistance from Water Operations staff, they continue the District-wide GIS inventory efforts; coordinated an onsite visit with landowners along Lateral 16-4f. Other efforts include the draft design for Lynn Weir 1, the first draft of the WaterSMART grant application, upcoming participation in the Cal Poly Ag Showcase and the last day for Engineering intern Anali Flores.

INFORMATION REPORTS

Board Member Report

Director Bransford reported that he attended the Northern California Water Association (NCWA) Executive meeting and the NCWA Board meeting.

Committee Reports

General Manager Sutton reported that a Budget Subcommittee meeting is scheduled for September 10, 2024. He also noted that staff would like to schedule a Water Transfer Committee meeting prior to the end of the month. Lastly, the Water Users Work Group meeting will likely be rescheduled until after harvest.

Manager's Report

Manager Sutton reported on the following: Sought input from Directors on candidates to submit for consideration for the NCWA Water Leadership Program; Interest in attendance at the Fall ACWA Conference in December; the Giant Garter Snake Informational Meeting hosted by the California Rice Commission; status of landowner outreach/communications and permitting efforts related to the Lurline Check/Siphon Replacement Project; Gradient Facility Project status update; Status update on the WaterSmart and USDA grant proposals; CVPIA Restoration Project status update; Panel Participation at upcoming USCID Conference; Sacramento Valley Water Operations Table Top exercise hosted by RD 108; Attendance at May Colusa Basin Drain MWC Meeting; Board interest in presentation regarding the activities and membership benefits related to the Central Valley Project Water Association; and Sites JPA activities, including status of CEQA appeal, water rights hearing, wheeling rate study, and progress on the Benefits and Obligations Agreement.

Communications Report

None.

Attorney's Report

Counsel Hitchings reported on the passage of AB460, which increased fines for certain illegal diversions amounting to \$10,000 per day and \$2,500 per acre-foot.

Other Business

Discussion occurred regarding the potential to cancel the September 19th Board meeting. Staff will meet to discuss the necessity of holding a second September Board meeting, and communicate that determination to the Board members in the coming days.

Closed Session

The Board adjourned to Closed Session at 10:40 a.m. to discuss Conference with Legal Counsel -Existing Litigation and Real Property Negotiators.

- A. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
(Paragraph (1) of Subdivision (d) of Gov. Code sec. 54956.9) Name of Cases:
 - i. *PCFFA v. Raimondo* (USDC E.D. Cal. Case No. 1:20-cv-00431-JLT-EPG);
 - ii. *CNRA v. Raimondo* (USDC E.D. Cal. Case No. 1:20-cv-00426-JLT-EPG) [2019 BiOps Lawsuits]

- B. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Significant Exposure to Litigation pursuant to Paragraph (2) of Subdivision (d) of Gov. Code sec. 54956.9: Two Potential Cases

- C. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
(Government Code Section 54956.8)
Property: Acquisition of water supplies from Sites Reservoir Project

GCID Negotiators: Logan Dennis, Jeffrey P. Sutton and Counsel
Alexis Stevens
Negotiating Parties: Glenn-Colusa Irrigation District and Sites Reservoir Project
Under Negotiation: Terms of payment, and other transactional details

D. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

(Government Code Section 54956.8)

Property: GCID's water supplies

GCID Negotiators: Jeffrey P. Sutton, John Amaro, Don Bransford, Louis Jarvis and
Counsel Andrew Hitchings

Negotiating Parties: Glenn-Colusa Irrigation District, Tehama-Colusa Canal
Authority and its Member Agencies, Santa Clara Valley Water District and San Luis
& Delta-Mendota Water Authority

Under Negotiation: Call dates, and other transaction details

The Board reconvened to open session at 11:42 a.m.

President Amaro reported that the Board met in Closed Session, pursuant to Paragraph (1) of
Subdivision (d) of Gov. Code sec. 54956.9, during which the Board heard an update on Existing
Litigation and took no action.

President Amaro reported that the Board met in Closed Session, pursuant to Paragraph (2) of
Subdivision (d) of Gov. Code sec. 54956.9, during which the Board heard an update and gave
direction to staff.

President Amaro reported that the Board met in Closed Session, pursuant to Government
Code Section 54956.8, during which the Board heard updates on Conference with Real
Property Negotiators and took no action.

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Code Section 54956.8, during which the Board heard updates on Conference with Real
Property Negotiators and gave direction to staff.

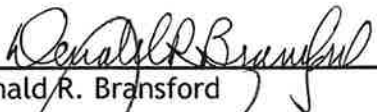
The meeting adjourned at 11:45 a.m.

Respectfully Submitted,



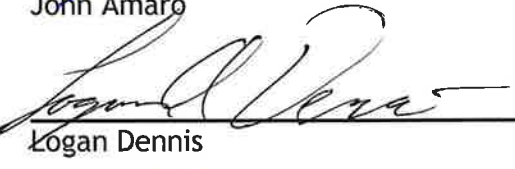
Jeffrey P. Sutton
Secretary

Attest a true record of proceedings made and
taken at the above foregoing meeting our consent
thereto and our presence thereat.


Donald R. Bransford


Peter Knight


John Amaro


Logan Dennis


Blake Vann

ATTACHMENT A

**GLENN-COLUSA IRRIGATION DISTRICT
RESOLUTION NO. 2024-09**

Resolution of the Glenn-Colusa Irrigation District Regarding Banking Services

WHEREAS, the Glenn-Colusa Irrigation District (GCID or District) currently has banking services provided by U.S. Bank; and

WHEREAS, U.S. Bank has provided notice to the District that the local U.S. Bank branch in Willows, CA will be closing effective November 7, 2024; and

WHEREAS, the District desires to have banking services provided by an institution with a branch location in Willows, CA; and

WHEREAS, the District's Treasurer and Assistant Treasurer requested and received proposals for banking services from Umpqua Bank and Tri Counties Bank and have reviewed said proposals; and

WHEREAS, the proposals for banking services from Umpqua Bank and Tri Counties Bank have been reviewed with the District's Board of Directors.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND DIRECTED as follows:

1. The District shall utilize Tri Counties Bank for banking services.
2. The District's Treasurer and Assistant Treasurer are designated as Authorized Agents of the District with respect to banking services.
3. The Authorized Agents are authorized and directed to take any actions necessary to open four checking accounts with Tri Counties Bank:
 - a. A General Fund Checking Account
 - b. A Payroll Checking Account
 - c. An Operations Fund Checking Account
 - d. A Cafeteria Plan Checking Account
4. The Authorized Agents are authorized to open a money market account with Tri Counties Bank if the Authorized Agents determine taking such action would provide a benefit to the District.
5. The Authorized Agents are authorized and directed to transfer the available funds of the District, after accounting for outstanding warrants and any bank fees, from the existing U.S. Bank accounts to the accounts with Tri Counties Bank.
6. The Authorized Agents are authorized and directed to terminate the accounts with U.S. Bank once all outstanding warrants have been paid.
7. The following persons are authorized to sign warrants drawn on the General Fund Checking Account and Operations Fund Checking Accounts:
 - a. Louis Jarvis - Treasurer
 - b. Karen Alves - Assistant Treasurer
 - c. Jeffrey P. Sutton - General Manager & Secretary

- d. Kayla Mendonca - Assistant Secretary
- e. John Amaro - President
- f. Logan Dennis - Vice President
 - i. Warrants drawn on the General Fund Checking Account shall require three signatures from the list above.
 - ii. Warrants drawn on the Operations Fund Checking Account in an amount of \$500 or greater shall require two signatures from the list above.

The District acknowledges that the signature requirements stated in 7.f.i & 7.f.ii are the District's internal policy and that Tri Counties Bank will negotiate warrants with a single signature.

- 8. The Authorized Agents are authorized and directed to take any actions necessary to ensure that District funds are able to be transferred between the District's General Fund Checking Account with Tri Counties Bank and the District's account in the Local Agency Investment Fund, the District's account in the California Asset Management Program, and the District's managed investment portfolio, for which U.S. Bank serves as custodian.
- 9. The Authorized Agents shall endeavor to fully transfer banking services to Tri Counties Bank by October 1, 2024.

PASSED AND ADOPTED this fifth day of September 2024 by the following vote of the Board of Directors:

AYES: Directors Amaro, Bransford, Dennis, Knight and Vann

ABSENT:

NOES:

ABSTAIN:

* * *

I hereby certify that I am the Secretary of the Glenn-Colusa Irrigation District, and that the foregoing Resolution was duly adopted by the Board of Directors of said District at a meeting thereof duly held on the fifth day of September 2024, at which meeting a quorum of said Board of Directors was at all times present and acting.

IN WITNESS WHEREOF, I have set my hand and the seal of the District this fifth day of September, 2024.


Jeffrey P. Sutton, Secretary
Board of Directors
Glenn-Colusa Irrigation District