

**Minutes of Meeting  
Held  
March 20, 2025**

President Dennis called the meeting of the Glenn-Colusa Irrigation District Board of Directors to order at 9 a.m. with the flag salute. The meeting was held at the Glenn-Colusa Irrigation District Board Room, 344 East Laurel Street, Willows, California.

**Present:**

Logan Dennis, President, Division 3  
Peter Knight, Vice-President, Division 1  
Donald R. Bransford, Director, Division 4

**Absent:**

John Amaro, Director, Division 2

**Staff Present:**

Jeffrey P. Sutton, General Manager  
Kayla Mendonca, Executive Assistant  
Louis Jarvis, Finance Director  
Jeremy Richardson, Maintenance Superintendent  
Ed Henderson, Water Operations Superintendent  
Chris Privitera, Interim District Engineer  
Jake Hancock, Assistant Water Operations Superintendent  
Karen Alves, Administrative Services Manager  
Andy Hitchings, Somach Simmons & Dunn (via teleconference)

**Others Present:**

Bill Vanderwaal, TCCA, General Manager  
Dustin Cain, Water User  
Craig Knight, Water User  
Mike Lux, Water User  
Les Marsh, Water User  
Kelly Ornbaun, Water User  
John Cecil, Water User  
Tim Sanchez, Water User  
Dave Gomes, Water User  
Sarah Reynolds, Water User

**Public Participation**

Tehama-Colusa Canal Authority (TCCA) General Manager Bill Vanderwaal reported on strategic planning efforts related to the TCCA. He also clarified the conveyance issue discussed at the previous Board meeting, noting that the issue was likely due to miscommunication between staff during the interim period when the previous General Manager was leaving and the newly appointed General Manager began. He does not anticipate this being an issue again moving forward.

Water User Dave Gomes addressed the Board regarding several canal breaks in the same area where his field has been affected. He asked if staff could do more to address the issue, whether it be reinforcement of that portion of the canal, increased rodent mitigation, or ditch cleaning. Staff agreed to assess the issue and explore ideas for correcting the ongoing problem.

## **CONSENT AGENDA**

### Authorize Payment of Claims

Director Bransford moved to approve the payment of claims #25 00069 through #25 00071, in the amount of Two Hundred Seventy Thousand, One Hundred Eighty-One Dollars and Seventy-Four Cents (\$270,181.74), claims #25 09553 through #25 09567 in the amount of One Thousand, Five Hundred Thirty-Three and Ninety-One Cents (\$1,533.91), and claims #25 17234 through #25 17357 in the amount of Six Hundred Twenty-Three Thousand, One Hundred Sixty-Eight Dollars and Fourteen Cents (\$623,168.14), and approve the March 6, 2025, meeting minutes. Director Knight seconded the motion, and it was unanimously approved by the following vote:

Ayes: Directors Bransford, Dennis and Knight

Absent: Director Amaro

## **BUSINESS ITEMS**

### Discuss and Consider Adoption of Resolution No. 2025-04 Authorizing Signatories for District Financial Accounts

At its February 20, 2025, Board meeting, pursuant to Water Code Section 21375 et seq., the Board met to discuss and consider the election of Board President and Vice President, as well as appointments of Secretary, Assistant Secretary, Treasurer and Assistant Treasurer. This action and its related changes have prompted the need to re-authorize bank signatories as follows: Logan Dennis, President; Pete Knight, Vice President; Jeffrey P. Sutton, Secretary; Kayla Mendonca, Assistant Secretary; Louis Jarvis, Treasurer; and Karen Alves, Assistant Treasurer. The authorization of Resolution 2025-05 would authorize the above-listed officers to sign on the District's financial accounts.

Director Bransford moved to approve Resolution No. 2025-04 authorizing signatories for District financial accounts. Director Knight seconded the motion and it was unanimously approved by the following vote:

Ayes: Directors Bransford, Dennis and Knight

Absent: Director Amaro

### Discuss and Consider Payment Schedule for Water Purchased for the Contract Period

At the District's Willows area landowner and water user meeting, held March 11, 2025, a water user articulated his feeling that the District's policy of requiring a 40% down payment for water ordered for delivery during the contract period is onerous, particularly with commodity prices being low. It was mentioned that the District used to require a 20% down payment at the time water applications were submitted.

Since 2014, the District has required a 40% down payment at the time a water application is submitted, with an additional 30% due June 1 and the final 30% due on August 1. Prior to 2014, 20% was due at the time a water application was submitted, with an additional 20% due on June 1, July 1, August 1 and September 1. 2014 was the first year that the District utilized unit duties developed pursuant to a study conducted by Davids Engineering. The District records do not contain additional discussion as to why the change in payment schedule was instituted.

The District water application period for the 2025 water season runs through the close of business on Friday, March 28. Changing the payment schedule would alter the District cash flow, potentially significantly, but not the total amount collected.

After discussion, it was decided that it is too late in the 2025 water season to make a change for this year. It was suggested that the Budget Committee meet to further consider this item and provide policy direction on this topic for future years.

Discuss Division 5 Board Member Vacancy

At its March 6, 2025, meeting, the Board approved to fill the Division 5 Board member vacancy by appointment pursuant to Government Code section 1780 et seq. The Board must fill the vacancy by April 21, 2025. The District posted the "Notice of Vacancy" at the Williams Post Office, GCID office display case, on the District's website, and sent a postcard to all landowners in the District, as required.

Interested individuals should submit a letter of interest to the District via email to Karen Alves. Letters of interest must be received no later than 5 p.m. on Thursday, March 27, 2025. The Board will consider making an appointment at its April 3 Board meeting.

Discuss and Consider Authorizing an Increase in the Fiscal Year 2024-25 Budget in the Amount of \$65,000 for the Purchase of Truck Mounted Sprayer Equipment

During both Fiscal Year 2023-24 and Fiscal Year 2024-25, the District's budget provided for the purchase of one set of truck mount sprayer equipment. During Fiscal Year 2023-24, the District ordered one set of sprayer equipment with a total cost of \$122,000 and made a required \$50,000 deposit. The sprayer equipment was supposed to be completed prior to the end of the fiscal year but it ended up being received (and the remaining amount due paid for) after the start of Fiscal Year 2024-25.

The Fiscal Year 2024-25 budget includes \$127,000 for the purchase of one additional set of sprayer equipment. Because a portion of the sprayer equipment ordered during Fiscal Year 2023-24 was paid for during Fiscal Year 2024-24, staff requests that the Fiscal Year 2024-25 Budget be increased by \$65,000 to allow for the purchase of the second set of sprayer equipment.

Additionally, both chassis cab trucks that the equipment will be mounted on have been received. Also, the warrants list included for approval today includes a payment of \$50,000 to PBM Supply and Manufacturing, Inc. for the down payment on the second set of sprayer equipment. Taking the recommended action will increase the Fiscal Year 2024-25 Budget by \$65,000. However, these funds were approved to be expended during the prior fiscal year but were expended during the current fiscal year.

Director Knight moved to authorize an increase in the fiscal year 2024-25 budget in the amount of \$65,000 for the purchase of truck mounted spray equipment. Director Bransford seconded the motion and it was unanimously approved by the following vote:

Ayes: Directors Bransford, Dennis and Knight

Absent: Director Amaro

Discuss and Consider Providing Water Pursuant to Existing In-Basin Transfer Agreements and Servicing Lands Outside of the District for the 2025 Irrigation Season

This item was tabled.

## **ADMINISTRATION**

### Department Reports

#### *Maintenance*

Maintenance Superintendent Richardson reported on the following maintenance activities: Concrete pour of floor and walls on 16-4 head gate and lateral lining for measurement; completion of the 48-1 check and retrofit projects; completion of the 16-4 check and delivery installs; removal of sediment benches on Lateral 25-1; fabrication of split box and manhole covers; coordination with Engineering on construction projects; submittal of requests for Intake Channel dredging; NCWA Annual meeting; landowner/water user meeting presentations; and Enterprise Fleet Management annual review.

#### *Water*

Water Operations Superintendent Henderson reported on the following: Keswick is releasing 15,000 cubic feet per second (cfs); the Pump Station is running 200 cfs with refuges taking majority of diverted water at this time; some water users are taking water to check sprinklers or apply fertilizer; some Water Operators are still assisting with maintenance projects; and more rain in the forecast.

#### *Engineering*

Interim District Engineer Privitera reported on the following topics: Summer Internship interviews scheduled for March 28; Lurline Check and Siphon project 100% reviewed, bidding period begins March 17; RemoteTracker data implementation; private lateral easement agreement acquisition efforts on hold; Lateral 51-1 improvement planning and surveying continues; and GIS infrastructure mapping discussions.

### BUSINESS ITEMS (continued)

#### Discuss and Consider Participation in the Central Valley Project Water Association; Presentation by Brooke White, Executive Director

Central Valley Project Water Association (CVPWA) Executive Director Brooke White provided a presentation regarding the mission, efforts and benefits of the CVPWA. She asked that the Board consider participation in the CVPWA. President Dennis requested that the whole Board be present before making a decision and Director Knight suggested that the GCID Board members speak to the northern area Directors for the CVPWA prior to making a decision as well. The Board and staff thanked Ms. White for her presentation.

#### Treasurer's Report

Finance Director Jarvis reviewed the Treasurer's Report, Financial Report and Damage Claims Report for February.

## **INFORMATION REPORTS**

### Board Member Reports

Director Bransford reported attending the Shasta Raise Task Force meeting on Friday, March 14, where Westlands Water District General Manager Allison Febbo spoke to the group. He added that further discussion is necessary with consultant Mike Deas regarding modeling issues, coldwater pool, COA and operational issues. Director Bransford reported attending the Northern California Water Association Executive Committee meeting on March 19.

### Committee Reports

None.

### Manager's Report

General Manager Sutton reported on the following: D.C. trip scheduled for May 6-8; the potential need to move the May 15 Board meeting to an alternative date; and Don Bransford being honored with the prestigious Will S. Green award at the recent Northern California Water Association Annual Meeting.

### Communications Report

None.

### Attorney's Report

None.

### Other Business

None.

### Closed Session

The Board adjourned to Closed Session at 10:35 a.m. to discuss the following agenda item:

- A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION  
Potential Initiation of Litigation pursuant to paragraph (4) of Subdivision (d) of Gov. Code sec. 54956.9: One Potential Case
- B. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION  
(Paragraph (1) of Subdivision (d) of Gov. Code sec. 54956.9) Name of Cases:
  - i. *TCCA v. CA DWR* (Sacramento Superior Court Case No. 24WM000183) [CEQA Litigation-DWR 2024 EIR for LTO]
  - ii. *PCFFA v. Raimondo* (USDC E.D. Cal. Case No. 1:20-cv-00431-JLT-EPG);
  - iii. *CNRA v. Raimondo* (USDC E.D. Cal. Case No. 1:20-cv-00426-JLT-EPG) [2019 BiOps Lawsuits]
  - iv. *AquAlliance, et al. v. GCID* (Sacramento Superior Court Case No. 25WM000015; *Westlands Water District v. GCID* (Sacramento Superior Court Case No. 25MW000017); *State Water Contractors v. GCID* (Sacramento Superior Court Case No. 25MW000018) [2025 CEQA challenges to DPP Agreement FEIR]
- C. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION  
Significant Exposure to Litigation pursuant to Paragraph (2) of Subdivision (d) of Gov. Code sec. 54956.9: One Potential Case
- D. CONFERENCE WITH REAL PROPERTY NEGOTIATOR  
(Government Code Section 54956.8)  
Property: GCID's water supplies  
GCID Negotiators: Jeffrey P. Sutton, John Amaro, Don Bransford, Louis Jarvis and Counsel Andrew Hitchings  
Negotiating Parties: Glenn-Colusa Irrigation District, Tehama-Colusa Canal Authority and its Member Agencies, Santa Clara Valley Water District and Colusa Drain Mutual Water Company  
Under Negotiation: Call dates, and other transaction details
- E. CONFERENCE WITH REAL PROPERTY NEGOTIATOR  
(Government Code Section 54956.8)  
Property: Acquisition of water supplies from Sites Reservoir Project  
GCID Negotiators: Logan Dennis, Jeffrey P. Sutton and Counsel

Alexis Stevens  
Negotiating Parties: Glenn-Colusa Irrigation District and Sites Reservoir Project  
Under Negotiation: Terms of payment, and other transactional details

The Board reconvened to open session at 11:09 a.m.

President Dennis reported that the Board met in Closed Session, pursuant to paragraph (4) of Subdivision (d) of Gov. Code sec. 54956.9, during which the Board heard an update on Anticipated Litigation and took no action.

President Dennis reported that the Board met in Closed Session, pursuant to Paragraph (1) of Subdivision (d) of Gov. Code sec. 54956.9, during which the Board heard an update on Existing Litigation and took no action.

President Dennis reported that the Board met in Closed Session, pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9, during which the Board heard updates on Anticipated Litigation - Significant Exposure to Litigation, and took no action.

President Dennis reported that the Board met in Closed Session, pursuant to Government Code Section 54956.8, during which the Board heard updates on Conference with Real Property Negotiators (GCID's water supplies) and took no action.

President Dennis reported that the Board met in Closed Session, pursuant to Government Code Section 54956.8, during which the Board heard updates on Conference with Real Property Negotiators (Acquisition of water supplies from Sites Reservoir Project) and took no action.

The meeting adjourned at 11:10 a.m.

Respectfully Submitted,

  
Jeffrey P. Sutton  
Secretary

Attest a true record of proceedings made and taken at the above foregoing meeting our consent thereto and our presence thereat.

  
Donald R. Bransford

  
Peter Knight

\_\_\_\_ Absent  
John Amaro



Logan Dennis

Vacancy  
Division 5

# ATTACHMENT A



**GLENN-COLUSA IRRIGATION DISTRICT  
RESOLUTION 2025-04**

**AUTHORIZING SIGNATORIES FOR DISTRICT FINANCIAL ACCOUNTS**

**RESOLVED** that Glenn-Colusa Irrigation District has established in its name one or more deposit accounts with various financial institutions, and Louis Jarvis, District Treasurer is hereby authorized to establish such accounts.

**RESOLVED** that the following persons are authorized to sign on corresponding accounts at the various financial institutions as authorized by properly executed signature agreements.

Louis Jarvis - Treasurer  
Karen Alves - Assistant Treasurer  
Jeffrey P. Sutton - Secretary  
Kayla Mendonca - Assistant Secretary  
Logan Dennis - President  
Peter D. Knight - Vice President

**PASSED AND ADOPTED** this twentieth day of March 2025, by the following vote of the Board of Directors:

**Ayes:** Directors Bransford, Dennis and Knight

**Noes:**

**Abstain:**

**Absent:** Director Amaro

\*\*\*

I hereby certify that I am the Secretary of the Glenn-Colusa Irrigation District and that the foregoing resolution was duly adopted by the Board of Directors of said District at a meeting thereof duly held on March 20, 2025, at which meeting a quorum of said Board of Directors was at all times present and acting.

IN WITNESS WHEREOF, I have set my hand and the seal of the District on this 20th day of March 2025.

  
Jeffrey P. Sutton, Secretary  
Board of Directors  
Glenn-Colusa Irrigation District